

Training and services for businesses and their staff



Easton College is offering exciting new Management Training Courses at significantly reduced prices

Successful Strategy Planning for Business – 2 days

Dates: 23rd & 24th March 2010 **Price:** £199* (was £572 – saving £373)

This two-day workshop enables delegates to develop their understanding of the process of strategy planning and their ability to create a highly effective strategy for their organisation. It is particularly useful for owners, directors and senior managers with responsibility for developing business strategy and managing its implementation.

Successful Money Management for Business – 1 day

Date: 31st March 2010 **Price:** £99* (was £288 – saving £189)

From a basic understanding of your business accounts to knowledge of your income and outgoings as well as your loans/debts this 1 day course, delivered by an experienced financial management trainer, will give you some really sound principles and techniques you can use to successfully manage the money.

Coping with Change – Managing Diversification Effectively – 1 day

Date: 17th March 2010 **Price:** £48* (was £144 – a saving of £96)

If you feel that you want to be able to manage your business better when important changes are taking place then this one day course is ideal. You will learn how to identify important changes and plan for them effectively with clear and reliable strategies. You will also learn how to be able to adapt to change as it is taking place and deliver results at the end.

Getting the Right Staff – How to successfully recruit – 1 day

Date: 9th March 2010 **Price:** £48* (was £144 – a saving of £96)

This is an exciting new 1 day programme to help provide you with the skills necessary to recruit effectively. During the day you will explore why effective recruitment is so important, look at different recruitment strategies and come out with lots of ideas of how you can apply them in your business.

ILM Level 2 Award in Team Leading – 4 days

Dates: 3rd, 10th, 24th Feb & 3rd March 2010

Price: £142* (was £375 – a saving of £233)

ILM Level 2 Award is the UK's premier award for the team leader or supervisor. This award is a great way to develop the skills a team leader needs to build, motivate and lead an effective team.

ILM Level 3 Award in First Line Management – 6 days

Dates: 2nd, 9th, 23rd Feb & 2nd, 9th, 16th March 2010

Price: £162* (was £450 – a saving of £288)

This intensive and practical course focuses on providing first line managers with a recognised qualification whilst sharing insight and learning on the fundamentals of management including problem solving, making decisions, effective leadership, motivation and team building.

***Price is subject to eligibility for LandSkills Funding**

To book a place or for further information please

Contact Jane Strudwick on 01603 731211 or email

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Easton
College
SERVICES TO BUSINESS